



NOTICE OF 2022 EIZ REGIONAL ANNUAL GENERAL MEETINGS

ENGINEERING INSTITUTION OF ZAMBIA

(Established under EIZ Act No. 17 of 2010)

NOTICE IS HEREBY given to all members that the 2022 Regional Annual General Meeting for the Northern Region will be held on **Saturday 19th March 2022 from 08:30hrs** and for the Southern Region on **Saturday 26th March, 2022 from 08:30hrs**. The Meetings will be preceded in the morning by a Continuous Professional Development (CPD) training activity.

Please **NOTE** that the Regional General Meetings will be held at Garden Court Hotel in Kitwe for Northern Region and Tiffany's Canyon in Lusaka for Southern Region or virtually in the event that restrictions on gatherings prevent us from holding physical meetings.

The Regional AGMs will take place to transact the following business;

AGENDA

1. National Anthem
2. Confirmation of quorum
3. Call to order
4. Reading of Regional Annual General Meeting Notice
5. Receipt of Apologies
6. Adoption of the agenda
7. Welcome and opening remarks by the Regional Chairperson
8. Reading of obituaries for departed members since 2021 Regional AGM and observing a minute of silence
9. Minutes of the 2021 Regional Annual General Meeting
 - 7.1 Corrections and adoption of the minutes
 - 7.2 Matters Arising - Action taken Report
8. Regional Chairperson's 2021 report
 - 8.1 Discussion and adoption of Regional Chairperson's report
9. Dissolution of the Regional Executive Committees
10. Dissolution of the Section Committees
11. Elections
 - 12.1 Confirmation of approved nominations
 - 12.2 Election

12. Closing remarks by elected Regional Chairperson

13. Close of programme

ELECTIONS

Elections will be conducted by the Nominations and Elections Committee (NEC) of the Institution in accordance with the 2021 Constitution of the Engineering Institution of Zambia. The EIZ Election Rules and Procedures are contained in the EIZ Constitution as Annexure 2 and can be found on the EIZ website: www.eiz.org.zm and candidates are advised to read and familiarise themselves with these rules and procedures.

A) POSITIONS ON REGIONAL EXECUTIVE COMMITTEES FOR WHICH NOMINATIONS ARE REQUIRED

1. Chairperson
2. Vice Chairperson
3. Engineers' Representative
4. Technologists' Representative
5. Technicians' Representative
6. Craftspersons' Representative

B) POSITIONS ON THE CIVIL & STRUCTURAL ENGINEERS SECTION (CSES)FOR WHICH NOMINATIONS ARE REQUIRED - SOUTHERN REGION AGM

1. Chairperson
2. Vice Chairperson
3. Engineers' Representative
4. Technologists' Representative
5. Technicians' Representative
6. Craftsperson's' Representative

C) POSITIONS ON THE ELECTRICAL ELECTRONICS ENGINEERING SECTION (EEES)FOR WHICH NOMINATIONS ARE REQUIRED - SOUTHERN REGION AGM

1. Chairperson
2. Vice Chairperson
3. Engineers' Representative
4. Technologists' Representative
5. Technicians' Representative
6. Craftsperson's' Representative

D) POSITIONS ON THE CHEMICAL, METALLURGY AND MATERIAL ENGINEERING SECTION (CMMS)WHICH NOMINATIONS ARE REQUIRED - NORTHERN REGION AGM

1. Chairperson
2. Vice Chairperson
3. Engineers' Representative
4. Technologists' Representative
5. Technicians' Representative
6. Craftsperson's' Representative

E) NOMINATION PROCEDURE

Members in good standing wishing to stand for elections are required to complete nomination forms which can be obtained from either the EIZ website at www.eiz.org.zm or from the Secretariat either in Kitwe or in Lusaka at the addresses shown below.

The duly completed nomination forms with respective attachments should be returned in sealed envelopes marked EIZ 2022 REGIONAL ELECTIONS and category being contested, the position being contested for and the Region or Section in which you are contesting and then deposited in NOMINATION BOXES provided at the EIZ Head Quarters (HQ) in Lusaka and at Kitwe Offices. or Emailed to nec@eiz.org.zm. Nominations sent by email should have the subject written as shown in the following example “George Sitali- Council Elections- President”.

PLEASE READ & UNDERSTAND NOMINATION SUBMISSION INSTRUCTIONS ON THE NOMINATIONS FORM.

The CLOSING TIME AND DATE for submission of nominations will be 14:00hrs on Friday 11th February, 2022. Nominations will be opened immediately thereafter at the EIZ HQ and Kitwe Offices, and members wishing to witness the opening of nominations are welcome.

Both the nominees and those nominating them should be in good standing in their membership subscriptions for the nominations to be valid.

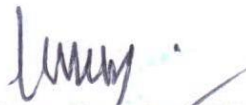
F) NOMINATION FEES:

There shall be NO Nomination Fees to be paid

G) ADMISSION TO THE AGM AND ELIGIBILITY TO VOTE

Please note that only members in good standing shall be admitted to the AGM and ONLY those members stipulated in Article VII of the Constitution shall be allowed to vote at the AGM

By order of the 60th Engineering Council



Eng. Linus Chanda
REGISTRAR & CHIEF EXECUTIVE OFFICER
Issued on Monday 10th January, 2022



THE ENGINEERING INSTITUTION OF ZAMBIA

EIZ HEADQUARTERS
2374 Danny Pule Road
Showgrounds
P.O. Box 51084
Tel: +260 211 256214; +260
211 255161

SOUTHERN REGION
2374 Danny Pule Road
Showgrounds
P.O. Box 51084
Tel: +260 211 256214
Email: eiz@eiz.org.zm

NORTHER REGION
Engineers' House
8 Kantanta Street,
P.O. Box 23385
Tel: +260 212 230111,
+ 260212, 222608

ADVANCING TECHNOLOGY FOR NATIONAL DEVELOPMENT