



NOTES FOR APPLICANTS – EIZ MEMBERSHIP

Please read through the notes provided below before proceeding with the filling of the application form. Contact EIZ Secretariat should you need further clarification.

1. MEMBERSHIP CLASSES :

- a. The **Engineers’** Category consists of the following Membership Classes: **Fellow, Professional Engineer, Incorporate Engineer, Associate Engineer, Graduate Engineer** and **Student Engineer**. A **Degree** is a requirement for one to be admitted under this category.
- b. The **Technologists’** Category consists of the following Membership Classes: **Professional Technologist, Technologist, Trainee Technologist** and **Student Technologist**. A **Diploma** is a requirement for one to be admitted under this membership category.
- c. The **Technicians’** Category shall consist of the following Membership Classes: **Certified Technician, Technician, Trainee Technician** and **Student Technician**. An **Advanced certificate** is the requirement for one to be admitted under this membership category
- d. The **Craftspersons’** Category shall consist of the following Membership Classes: **Master Craftsperson, Craftsperson, and Trainee Craftsperson** and **Student Craftsperson**. A **Crafts certificate** is required for one to be admitted under this membership category.

2. HOW TO APPLY

- i. **Complete the Application form. Pay particular attention on proposers and seconders section B**
 - ii. **Attach the following documents to your application:**
 1. **Detailed and recent Curriculum Vitae (CV)**
 2. **Copies of degree/diploma/ Certificates certified by a local commissioner of oath**
 3. **Transcript of Results/Statement of results certified by a local commissioner of oath**
 4. **1 passport size photo**
 5. **Attach a copy of a Professional Membership Certificate from Country of Origin (NON-ZAMBIAN)**
 - iii. **Once all the required documentation is in order, submit the application with payment of the processing fee. The schedule of fees is attached. If not attached, please consult Secretariat.**
3. **If the applicant is a student, a letter of introduction from the Dean or Head of Department is required.**
 4. **Once all the required documentation is in order, an applicant is required to submit the application to the nearest EIZ secretariat office.**
 5. **Note that once the documents have been verified by Secretariat, the applicant will have to pay the processing fee only or the processing fee together with the membership fee all at once. This is meant to facilitate the speedy processing of the application.**
 6. **The processing fees are none refundable.**
 7. **Membership with the Engineering Institution of Zambia (E.I.Z.) does not automatically warrant any person to obtain a work permit to work in Zambia.**
 8. **The Engineering Institution of Zambia reserves the right to withdraw the membership of any individual who goes against the code of conduct and ethics of the institution or should it be found that the documents submitted at the time of application lacked authenticity.**
 9. **Processing of applications takes ten working days for straight forward cases i.e. when the form is fully completed and documents submitted are easily verifiable.**
-

INDIVIDUAL MEMBERSHIP APPLICATION FORM FOR ELECTION OR TRANSFER FOR ALL MEMBERSHIP CLASSES FOR ENGINEERS, TECHNOLOGISTS, TECHNICIANS AND CRAFTSPERSONS



All Application Correspondence To:
Engineering Institution of Zambia
 C/L, New Brentwood Drive
 P.O. Box 51084
LUSAKA, ZAMBIA
Telefax: 0212 256214
E-Mail: eiz@eiz.org.zm
Website :www.eiz.org.zm

FOR OFFICE USE ONLY.

Name:.....
 Date:.....
 Class Applied for:
 Class Approved:
 Date Elected:.....
 Office Registration No:.....

- 1) Surname.....First Name.....
- 2) Postal Address:.....
- 3) Date of Birth:.....NRC/P.Port NO.....Cell No.....
 E-Mail address: Nationality:.....
- 4) Present Class of EIZ Membership: Membership No.Date Elected.....
- 5) Name of Current Employer and/Education Institution:.....
- 6) Postal Address:.....
- 7) Office/Job Title or year of study:.....
- 8) Date of Commencement of Study:..... (8) Proposed end of study:.....
- 9) Name of last High School attended:.....From:.....To:.....
 Postal Address:.....
- 10) Technical Education:From:.....To:.....
- 11) Degrees/Diplomas/Certificates/Other Qualifications:

Title of Class Award	Field of Specialisation	Institution	Date of Completion

- 12) Training and Experience (From) Date).....To:
- _____
- _____
- _____
- _____

- 13) Name of Employer and nature of business e.g Mining

14) Membership of other (foreign) Institutions

Institution	Country	Class of Membership	Membership No.	Date attained

Other details

Postal Address:.....
 Tel. No.:..... Fax No.:.....
 E-Mail:..... Website:.....

Section B: Proposers and Seconders

15) We the undersigned present this applicant from personal knowledge as a person worthy of consideration for election to the class of:

We hereby certify that the particulars in this form and in any attachments hereto are true in every respect.

(a) **Proposer's Name:**.....Membership No.....Class.....
 Postal Address:.....
 Tel. No..... Fax No..... E-Mail.....
 Office:.....Signature:..... Date:.....

(b) **Secunder's Name:**.....Membership No.....Class.....
 Postal Address:.....
 Tel. No..... Fax No..... E-Mail:.....
 Office:.....Signature:..... Date:.....

NOTE TO THE PROPOSERS AND SECONDEES:

- i) **The proposer and seconders should be fully paid up members of a professional institution who are familiar with the candidate's work in the last one year in the applicant's country of residence.**
- ii) **They must ensure that the candidate has the necessary academic qualification and experience for the class of membership being applied for.**
- iii) **The proposer and seconders must ensure that all accompanying copies of certificates are certified by appropriate legal authorities as true copies of the originals.**

Section C: Details of the last College / University attended

16) Name of the last College / University attended

Name of College / University.....From.....To.....
 Postal Address:.....
 Tel. No.:..... Fax No.:.....
 E-Mail:..... Website:.....

Section D: Applicant's Declaration:

I, (Applicant)do hereby declare that I will abide by the fundamental principles and canons enunciated in the code of ethics.

Signature:..... Date:.....

1. MEMBERSHIP SUBSCRIPTION FEES FOR EIZ

CLASS	ZAMBIANS			NON-ZAMBIANS		
	Processing Fees*	Annual Subscription Fees	Building Levy	Processing Fees*	Annual Subscription Fees	Building Levy
ENGINEERS						
Fellow	K260	K585	K585	K260	K2,600	K2,600
Professional Engineer	K130	K390	K390	K260	K1,950	K1,950
Incorporate Engineer	K130	K390	K390	K260	K1,950	K1,950
Associate Engineer	K130	K195	K195	K260	K1,300	K1,300
Graduate Engineer	K25	K100	K100	K260	K650	K650
Student	K25	K65	K65	K260	K650	K650
TECHNOLOGISTS						
Professional Technologist	K130	K390	K390	K260	K1,300	K1,300
Full Technologist	K130	K325	K325	K260	K975	K975
Trainee Technologist	K25	K260	K260	K260	K650	K650
Student	K25	K65	K65	K130	K325	K250
TECHNICIANS						
Certified Technicians	K65	K325	K325	K130	K650	K650
Full Technician	K65	K260	K260	K130	K325	K325
Trainee Technician	K25	K195	K195	K130	K260	K260
Student Technician	K25	K65	K65	K65	K130	K130
CRAFTPERSONS						
Master Craftperson	K65	K260	K260	K130	K390	K390
Full Craftpersons	K65	K195	K195	K130	K260	K260
Trainee Craftperson	K25	K130	K130	K130	K200	K200
Student Craftperson	K25	K65	K65	K65	K130	K130
Skilled Person	K25	K65	K65	K130	K260	K260

2. REGISTRATION FEES FOR ENGINEERING PROFESSIONALS (ENGINEERING REGISTRATION BOARD)

CLASS	ZAMBIANS		NON-ZAMBIANS	
	Processing Fees*	Annual Registration Fees	Processing Fees*	Annual Registration Fees
REGISTERED ENGINEER	K130	K390	K200	K780
REGISTERED TECHNOLOGIST	K130	K260	K200	K520
REGISTERED TECHNICIAN	K65	K195	K65	K390
REGISTERED CRAFTPERSONS	K65	K130	K65	K260